

## **1. Purpose**

This policy outlines the criteria clubs must fulfil in order to become and remain affiliated with Ultimate Victoria (UV).

## **2. Definitions**

- A “club” is a team or organisation formed with the primary purpose of conducting or participating in ultimate frisbee events and competitions. Only affiliated bodies are recognised by UV as clubs.

## **3. Becoming Affiliated**

3.1 UV has three categories of affiliated clubs:

3.1.1 Incorporated Ultimate Club – a group or organisation formed with their primary purpose being involvement in the sport of ultimate frisbee.

3.1.2 University Affiliated Club – a group or team formally recognised by a university as being their representative team in ultimate frisbee at sanctioned events.

3.1.3 School Affiliated Club - a group or team formally recognised by a school as being their representative team in ultimate frisbee at sanctioned events.

3.2 In order to be recognised by UV as an affiliated club, a team or organisation must fulfil one of the following criteria:

3.2.1 Registered as an incorporated club by Consumer Affairs Victoria, with their geographical base reflected in their registered name. (Clubs incorporated prior to July 1<sup>st</sup>, 2013 are exempt from having a geographical base)

3.2.2 Recognised by a university as being affiliated with the university’s sporting association.

3.2.3 Recognised by a school as a team representing that school in on-field competition.

3.3 Application must be made in writing, addressed to the UV Secretary, and include the following information:

3.3.1 The category within the team or organisation is applying to be affiliated.

3.3.2 A copy of either their incorporation certificate from Consumer Affairs Victoria, or a letter from their university’s sporting association confirming their affiliation status, or a letter from a senior staff member of their school confirming representation.

3.3.3 A copy of the minutes from either their Inaugural General Meeting, or their most recent Annual General Meeting.

3.3.4 A list of their committee members outlining their positions and their contact details.

3.3.5 A list of their current member register, outlining their names, member status and AFDA membership number.

- 3.4 The application will be presented at the next UV Board meeting by the UV Secretary, who will then notify the applicant of the outcome.
- 3.5 Upon acceptable of affiliation, clubs will be reimbursed their initial incorporation fee upon providing the UV Treasurer with a receipt for the fee.

#### **4. Maintaining Affiliation**

- 4.1 Clubs must fulfil the following tasks every 12 months in order to maintain their affiliated status
- 4.1.1 Maintaining incorporated status with Consumer Affairs Victoria, or affiliated status with their university or school.
  - 4.1.2 Send a copy of their Annual General Meeting minutes, and a copy of their members register as at the date the AGM is held, to the UV Secretary.
  - 4.1.3 Have a representative present at the Ultimate Victoria Annual General Meeting.
  - 4.1.4 Have a representative attend a UV Clubs Forum.
- 4.2 Clubs may apply for exemption to the fulfilment of any or all of the tasks in points 4.1.1 to 4.1.4 in writing to the UV Secretary, outlining the reasons for the exemption.
- 4.3 Clubs who have not fulfilled the tasks in points 4.1.1 to 4.1.4 without applying for exemption can lose their affiliated status by motion passed by the UV Board. Clubs have the right to appeal the decision.