Ultimate Victoria
State Representative Teams Program
Position Description – Masters Team Leadership

Summary
Masters Team Leadership will work with UV staff on determining team objectives, conducting a selection process, and coordinating team logistics (eg: travel and accommodation). It is anticipated that multiple leaders are appointed to work as a collective. Leaders can be playing or non-playing.

Key Responsibilities:

- Planning the preparation schedule for the team for the relevant national championship event, including selection events and training sessions in collaboration with UV staff, and other Victorian state teams where necessary
- Design and deliver a selection process in collaboration with UV staff
- Manage team warm-ups and recovery sessions
- Set up and run drills and games at training sessions
- Undertake tactical analysis and provide direction to players on in-game strategy
- Coordinate with Ultimate Victoria to ensure that there are first aid provisions at training camps and events
- Ensuring all activities related to the campaign adhere to AFDA's Member Protection Policy
- Communicate information to players in a clear and timely manner
- Coordinate travel and accommodation needs to attend relevant tournaments
- Coordinate fundraising ventures
- Coordinate team uniforms in collaboration with Ultimate Victoria
- Read and understand AFDA & UV policies, codes of conduct and event related procedures
- Ensure players are aware of and comply with AFDA policies, codes of conduct and event related procedures
- Contribute to the submission of a post campaign debrief report to Ultimate Victoria, capturing successes, challenges, and suggestions for improvements to the overall process

Essential Criteria

- Strong interpersonal and communication skills
- Ability to attend the relevant national championship event
- Ability to attend selection events
- Commitment to facilitate training programs and/or maximise the opportunity for the development of the team

Desirable Criteria

- Experience coordinating travel and accommodation logistics with travelling sporting teams
- Previous experience
- Previous experience as a team manager
- Previous experience with finances and managing budgets
- Current First Aid certificate (or willingness to undertake the course)

Allowances

The role is a volunteer position, but reasonable costs for this role are to be covered by the team. Costs will be covered evenly by the players selected to the team, so it is imperative that the leadership group act to minimise these costs. The following will apply:

- Part or all of travel costs to the tournament, staff registration fees and any accommodation costs as necessary are to be covered
- Reasonable expenses incurred in preparation activities (eg: selection events and training camps)